Instructions to Cancel a Reservation in 25LivePro

Step 1: Go to the 25LivePro site and from the main page click on "More" in the top right corner and then go to "Calendar" to find the times you have scheduled.

Step 2: Click on the time you are trying to cancel. When you do this is the page that should appear.

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Step 3: Make sure the tab is on "Details" where you will then go to the "Confirmed" drop down box.

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Step 4: Scroll down to "Cancelled" and confirm the cancellation. You have now completed the cancellation of your study table time and will get a follow up email letting you. If you do not get a follow-up email, please go back to make sure you did it correctly.