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# IUPUI ATHLETICS ACADEMIC SUPPORT

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## Study Table Program for Freshmen and Two-Year College Transfer Student-Athletes

The mandatory Study Table Program for IUPUI Athletics consists of a set number of hours that freshmen and two-year college transfer student-athletes must complete each week during their first academic year at IUPUI. The number of required hours is set by the athletic advisors, although head coaches are permitted to increase the number of required hours for individual student-athletes. Athletic advisors have the right to change any student-athlete's hours at any time during the semester. All study table hours must be completed by Friday at 5:00 p.m. unless otherwise noted.

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## METHODS FOR COMPLETING STUDY TABLE HOURS

### Supervised Study Tables

- Students must reserve space as outlined below and study only in the location they have reserved.
  - Everyone must sign in at the kiosk. When signed in, students are only permitted to study in the UL 3100 suite.
  - The large study room is a quiet room. Students who talk or are disruptive in any area will be given one warning before they are signed out and told to leave.
  - Chairs and tables must not be moved.
  - Laptops and desktop computers may be used for study activities only.
  - Tutoring is conducted via Zoom. Contact George Davis ([gwdavis@iupui.edu](mailto:gwdavis@iupui.edu)) for details.
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### Reservation System

- Each student must reserve a study space in advance at [rooms.iu.edu](https://rooms.iu.edu) or through the [25LivePro site](#). The minimum time for a reservation is 30 minutes up to a maximum of four (4) hours. You can reserve study time up to 30 days in advance.
  - Space is available to be reserved in UL 3100 during the following times:
    - Monday - Thursday 9 a.m. - 7 p.m.
    - Friday 9 a.m. - 5 p.m.
  - It is your responsibility to cancel your reservation if you cannot make it.
  - Everyone will receive a 10-minute grace period to check-in. After that time, your study space will be forfeited.
  - If you no-show your reserved time, you will not be allowed to rebook the time you missed.
  - After three no-shows, you will not be allowed to use the reservation system and will have study time assigned by your athletic advisor.
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### COVID-19 Safety Protocol

- Only one person at a time may occupy a private study room.
  - If you are in quarantine, you may not come to study tables or in our office for any reason.
  - It is each person's responsibility to clean their workspace with disinfectant when finished.
  - If you are experiencing any symptoms or feel ill, do not come to our office and let a staff member know.
  - Everyone must sign-in at the kiosk for contact tracing purposes, regardless of your purpose in our office.
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## OTHER ACADEMIC SUPPORT RESOURCES

- We encourage you to visit campus resources as necessary, but any time spent there will not count toward your weekly study table requirements.



<b>Penalties and Violation Hours</b>	
Failure to fulfill weekly requirements	You will be reported to your coach and your team's athletic administrator. You will also be required to do additional study table hours the following week - 2 penalty hours, plus the time you were short in addition to your normal weekly hours.
Failure to sign out of study tables	You will be signed out and the time will not count toward your weekly required total.
No-showing study table reservation	First violation: Warning Second violation: Warning and coach notified Third violation: Lose access to reservation system and study time will be assigned by your team's athletic advisor
Signing in during <b>in-person</b> class time	You will be signed out and the time will not count toward your weekly required total.
Wearing non-IUPUI collegiate apparel ( <b>including optional facemasks</b> )	You will be given one warning and asked to change clothes/mask before being asked to leave and then reported to your coach.
Browsing a non-academic website	You will be given one warning before you are signed out and told to leave.
Excessive cell phone use	You will be given one warning before you are signed out and told to leave.
Studying in an unapproved area	You will be signed out and the time will not count toward your weekly required total.
Disruptive behavior during study tables	You will be given one warning before you are signed out and told to leave.
Sharing Usernames and Passphrases	<p>"Using someone else's passphrase to access services or data can be considered computer trespass or tampering, a Class B Misdemeanor, and a Class D Felony (respectively)... Even if the account owner gives you a passphrase, you must not use it to access the account"- IU IT Policy IT-02.</p> <p><b>If you use someone else's account or share your account information, you will be reported to university officials and will be subject to university disciplinary policy.</b></p>

**Policies are subject to change at any time.**